

# KINNERZ COACHING: COVID 19 RISK ASSESSMENT

Date:	August 2020
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Assessors Name:	Phil Kinsey	ALL Sports Sessions & Clubs	Review Date:	Ongoing – as per government guidance updates
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Manager:	Phil Kinsey	Signature:	<i>PhilK</i>	Position:	Owner-operator	Date:	27/8/20
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Description of assessment	Coronavirus (COVID-19)
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Location Details	Public spaces: Greens, Parks, Sports facilities
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## Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY	
5	Fatality – Very High Risk
4	Severe incapacity – High Risk
3	Absent 3 weeks – Medium Risk
2	Absent less than 1 day – Low Risk
1	Insignificant – Low Risk

1-4 LOW	5-9 MEDIUM	10-15 HIGH	16-25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.

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Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Existing control measures	Additional Control measures required	To be actioned by  COACH	Completion date	Final Risk level S x L = R			
		S	L	R	RR					S	L	R	RR
		<b>Catching / Spreading</b>	Participants, coaches, parents & individual adults.  ANYONE involved before, during and after the session/club/event.	5	3					15	H	<p>Facility controls of safe hygiene such as hand sanitizer and wipes.</p> <p>Own equipment used for the session and not shared between participants.</p> <p>Participants asked to wash hands before and after session</p> <p>Contact with people suspected of having caught COVID-19 must be avoided</p> <p>Participants are reminded to not touch their eyes, nose or mouth if their hands are not clean.</p> <p>Participants reminded to keep 2mt apart from other participants throughout the session</p>	<p>If the coach feels there is evidence of a COVID 19 issue upon arrival from any participant or their company, questions will be asked and if the coach is not happy with the answers or feels the participant or their potential company poses a risk to others (symptoms) then they will be asked to leave in the best interests of all involved.</p>
<b>Symptomatic</b>		5	2	10	H	<p>Participants will be told to self-isolate for 14 days should they find they have a new, persistent cough and/or a high temperature.</p> <p>Participants advised NOT to go to the session if they are experiencing any coronavirus (COVID-19) symptoms or any cold or flu-like symptoms, in particular a cough or a high temperature.</p>	<p>Use the NHS 111 website or helpline and seek advice. For your own protection, follow the advice about self-isolation if you are, or are living with, someone in one of the vulnerable groups</p>			5	1	5	M

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		<b>Lack of awareness</b>	Participants, coaches, parents & individual adults.  ANYONE involved before, during and after the session/club/event.	5	2					10	H	<p>The latest government advice will be adopted by Kinnerz and posted online on the social media, as well as updates provided first hand to parents, participants and children.</p> <p>Participants will be briefed of all procedures before the start of a session and any new practices that are in place.</p>	Kinnerz coaches will keep updated and informed via the Cambs FA social media platform on Facebook.
<b>Booking arrangements</b>		5	2	10	H	<p>Pre booking of a session must be made via: <a href="http://www.clubenrolment.com/kinnerz">www.clubenrolment.com/kinnerz</a> for all events, however some turn up and play sessions may be booked via text or call.</p> <p>Participants/parents advised not to arrive more than 10 minutes before the allocated booking time.</p> <p>All company to depart in a timely manner upon drop off.</p>	<p>Anyone arriving ahead of time for various reasons must find a safe and distanced place to wait, either in the car until the time is right or in a socially distanced manor off site/area of session/club/event use.</p> <p>Parents/participants advised to stay in their car or socially distanced space until the time is appropriate to make verbal contact with the coach regarding any additional booking requirements, however highly advised to make contact via mobile or e-mail in advance of the session/club/event.</p>			5	1	5	M

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		<b>Dress code</b>	Participants, coaches, parents & individual adults.  ANYONE involved before, during and after the session/club/event.	5	3					15	H	Attend all-ready prepared to take part clothing wise.	Footwear can however be changed upon arrival and departure, but bags should be provided for storage. Hands should be sanitised before and after.
<b>Use of equipment</b>	5	2		10	H	Equipment not to be shared between participants. Hands must be sanitised before and after use.	Equipment to be washed with anti-bac spray and appropriate cleanser (wipe/sponge) before and after use.		5	1	5	M	
<b>Travel to / from the club</b>	5	3		15	H	Travel individually or with members of the same household/bubble only.	If lifts with those outside the household or bubble are needed, face masks must be worn, hands must be sanitised and car windows should be open. Walking and biking should be socially distanced.		5	1	5	M	
<b>Use of the facilities/Club</b>	5	3		15	H	Participants must follow all facility procedures and guidance for usage.  Avoid going indoors at all times if the session/club/event is outside, which is highly likely during such times.  Take any food or drink you might need with you.  Hands must be washed before & after using any facility/club equipment.	When indoor access is needed, i.e the toilet, facility procedures and signs must be adhered to at all times, using hand sanitizer before and after use.  Ideally place all rubbish in a bag and disposed of safely into a bin or your own bag to be disposed of later on your return home (if no bin is in sight). Do NOT leave rubbish on the floor.		5	1	5	M	

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		<p><b>Session Club Event arrangements</b></p>	<p>Participants, coaches, parents &amp; individual adults.</p> <p>ANYONE involved before, during and after the session/club/event.</p>	5	3					15	H	<p>Off-site booking system for ALL.</p> <p><b>FOOTGOLF:</b> Minimum of 10 minutes between allocated time slots to enable players to arrive/depart safely.</p> <p>Maximum of 5 players per booking slot.</p> <p>No visitors/spectators to be admitted to the session/club/event.</p> <p><b>FOOTBALL &amp; MULTI-SPORTS/SKILLS:</b> Maximum of 10/14 participants per group, per coach/assistant pending group age/location size.</p> <p><b>IN GENERAL:</b> Coach to communicate in advance with players to advice on social distancing requirements that are being applied on arrival – for example not arriving too early, staying in cars until register period, remaining socially distanced at all times until further instructions given by coaches/staff.</p> <p>Marked water bottle &amp; bags.</p>	<p>When you finish playing, change your shoes and leave the area immediately – ensuring that hands have been sanitised and departing with the appropriate company (parent/carer) if needed (children/teens).</p> <p>Do not shake hands before, during or after a game</p> <p>Do not ‘high-five’ OR ‘hug’ other players to celebrate goals, saves, wins or anything involving un-needed group contact.</p>

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<b>Offline contact/members who don't see or view this risk assessment</b>	Participants, coaches, parents & individual adults.  ANYONE involved before, during and after the session/club/event.	5	3	15	H	Risk assessment will be uploaded to the Kinnerz website and customers/members will be made aware of this & advised to read through.	Most important and specific measures will be highlighted on apps such as Doodle for all adult sessions, with school sessions already covered via the school's parent mail, coinciding with their own risk assessment when within school grounds.			5	1	5	M

**Additional comments:**

1. Coaches/staff are to sign an acknowledgement sheet for their understanding of this risk assessment
2. The risk assessment is to be reviewed monthly, or sooner if changes are made to central government advice
3. This risk assessment follows alongside FA guidelines & updates

<b>Assessors name:</b>	Phil Kinsey	<b>Signature:</b>	Phil K	<b>Date:</b>	27/8/20
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## KINNERZ COACHING: COVID 19 RISK ASSESSMENT

I, the undersigned, have been fully briefed on this risk assessment and other control measures in place to reduce the risk of injury to the lowest possible level. I fully understand my responsibilities as a member, to follow the control measures in this risk assessment and the method statement.

Employee name	Job description	Date	Employee comments/recommendations	Signature
Phil Kinsey	Owner-operator	27/8/20	Agreed & understood	Phil K
Michael Kinsey	Head coach			
Ebony Rule	Coach			
CAN	Coach			
Alex Boyle	Coach			
Zoe Lander	Coach			
Joe Ruston	Coach			
Abbi Griffin	Assistant			
Sam Gale	Assistant			